

VOLUNTEER CLIENT ADVOCATE POSITION DESCRIPTION

Objective of the position: As an ambassador of Jesus Christ, the advocate offers clients making a pregnancy decision or coping with the results of their choice compassion, hope, help, and Christ-centered support.

Reports to: The Executive Director or Client Services Director

Status: Volunteer 4 hours a week

Minimum Qualifications:

Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord

Exhibit strong commitment and dedication to the pro-life position and sexual purity

Agree with and be willing to uphold the Commitment of Care and Competence, Statement of Faith, and policies of the center

Be able to respect and keep information confidential

Be dependable, stable, and capable of following through on commitments

Exhibit a sincere desire to reach out with the love of Jesus to people in distress

Understand basic interpersonal dynamics

Be able to identify and adjust to a client's pace of progress and growth

Be familiar with scripture pertaining to the sanctity of life, forgiveness, and salvation

Complete the pregnancy center volunteer training

Complete on-the-job training

Preferred Qualifications:

High school diploma or equivalent

Essential Functions:

Provide crisis intervention support for each client in an atmosphere of warmth and compassion through listening and other helping skills

Provide accurate information on abortion

Provide information on parenting, adoption, and foster care

Follow all policies and procedures regarding intake, helpline, and in-office duties

Offer support, material resources, and referrals appropriate to a client's situation

Look for teachable moments with a client in order to share the love of Jesus and His plan of salvation

Appropriately followup clients according to the policies and guidelines of the center

Keep up-to-date on statistics and information relating to pregnancy, abortion, and adoption through volunteer staff meetings, magazines, journals, and newspaper articles

Keep current on information in the pregnancy center referral system

Maintain all client records as indicated in center policies and guidelines

Attend volunteer staff meetings